

## KMCprepared | For study | For work | For life

At Kingston Maurward College we recognise that our adult learners and those studying our higher education level courses typically have different needs, aims and reasons for studying with us compared to the mainstream majority of our learners who transition directly from secondary education. Therefore, in many cases adult and HE learners require an alternative offer in terms of careers education, information, advice and guidance. The Careers Team at Kingston Maurward College do their utmost to understand the motivations of both adult and HE learners studying at the college and adopt a bespoke approach when providing support. Our adult and HE students usually have more complex reasons and motivations for choosing to studying a course with us, consequently the career advice and guidance provision offered is tailored to meet individual needs and requirements.

### **Careers Offer - Adult & Higher Education Learners**

The Careers Team at Kingston Maurward College have a wealth of experience, skills and knowledge to help support our learners. Examples of the careers support and entitlement available to adult and HE learners is listed below, but not limited to:

- CV fine tuning & improvements
- Preparing for a senior/mid-level job interview
- Applying for work & expanding your professional network
- Securing employment & networking through LinkedIn
- Career changers support – advice & guidance on ‘upskilling’ or ‘re-training’
- Advice on how to achieve career progression & development
- Connecting with local business mentors – starting a business or self-employment advice
- Access to updated & industry specific labour market information
- Advice & guidance on higher education/UCAS
- 121 Career Guidance Interviews with qualified Careers Advisor

It is important to note that the above entitlements are offered to all our students; however, such support is tailored to meet the individual needs of learners and the careers team is an openly available and accessible resource for all learners to utilise if and when required. One to one support, specifically career guidance interviews are completely recipient led and are personalised to meet the individual requirements of the learner. Careers support and the college’s careers programme ‘KMCprepared’ is inclusive and accessible to all students, as we believe access to high-quality careers advice and guidance should be an entitlement for all our learners.

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This document should be read in conjunction with KMS 256 Careers Information, Advice and Guidance Policy			