



KMS 556

Dogs on Campus Policy



Created by:	Health & Safety Advisor	Review date:	August 2024
Approved by:	SMT	Responsibility for Review:	Principal
Date approved:	December 2017		

POLICY STATEMENT

The purpose of this Policy is to provide a practical framework to regulate and control the bringing of dogs onto the campus by both staff and students.

It is a privilege and not a right to bring a dog onto the campus, and it is the responsibility of the owner to make sure that the animal is cared for correctly without causing a disturbance to people or damage to property.

REASONS FOR THE POLICY

- To ensure the health, safety and welfare of staff, students and all visitors to the College
- To ensure the health, safety and welfare of all dogs whilst upon the Campus

WHO SHOULD KNOW ABOUT THIS POLICY

All staff, students and visitors at Kingston Maurward College.

HISTORY

This policy was instigated in September 2008 to clarify conditions in which dogs may be brought to Kingston Maurward College and updated in August 2022.

PROCEDURE

Dogs owned by Staff

- There will never be a presumption that it is acceptable to bring dogs onto the campus. Written approval to keep a dog on campus should be obtained from the Principal in cases where dogs genuinely need to be used for teaching purposes or to support welfare of students / staff.
- Staff should not bring dogs to work with them unless permission has been expressly granted by the Principal.

This permission will need to be reviewed and re-applied for on an annual basis.

- If necessary, dogs owned by staff may be brought on to the Campus and kennelled in the Animal Welfare and Science (AWS) department for a daily fee.

This arrangement must be via pre-booking with the AWS team and on the understanding that exercising the dog is the owner's responsibility.

As part of student duties, dog exercising can be arranged and dogs may be used for teaching purposes where appropriate (e.g. grooming, health checks, restraint, etc.)

Dogs may be used in lessons for direct teaching. Before a dog is used in a lesson, a risk assessment must be created and all students should be asked if they are comfortable with the dog being in the vicinity.

Proof of vaccination and insurance will be required by AWS prior to kennelling.

- All dogs must be kept on a lead and under close control at all times during the working day.

Off-lead exercising may be undertaken in the gardens, and fields without livestock, outside of normal working hours by staff only, and with the permission on the Principal.

- Faeces must be picked up, placed within a sealed plastic bag and disposed of within a litter bin at all times.
- Staff may not take dogs into indoor areas unless for purposes of teaching and / or student welfare which is agreed with the Principal.
- Dogs are not permitted to enter areas where food is prepared or eaten at any time.
- Dogs are not permitted in College transport at any time.

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Resident Staff

- Staff that are resident within properties owned by the College (by virtue of Service Occupancy or Tenancy Agreements) must also observe any specific terms and conditions detailed within individual tenancy agreements pertaining to the keeping of dogs (and other pet animals) within individual properties.

Requests by tenants to keep dogs within residential properties will be considered sensitively.

Dogs owned by Students

- Students must not bring dogs onto the campus.

Termination of permission

- The Principal may terminate any consent given to keep a dog on the campus at any time, and without prior notice, if it is considered that such termination is deemed to be appropriate.

Assistance Dogs

- Assistance dogs are exempt from the restrictions contained within this policy but must be properly looked after in accordance with The Animal Welfare Act guidelines, vaccinated and insured.

They must be kept under control at all times and may not be exercised other than on a lead.

The College must be notified in the likelihood of an Assistance Dog being brought into the College via the Student Welfare team.