



KMS 253 Safer Learning, Safer Working

Safeguarding Guide for Apprentices



Created By:	Assistant Principal Student Experience & Progression	Review Date:	July 2019
Approved By:	Health, Safety, Welfare and Safeguarding Committee	Responsibility for Review:	Assistant Principal Student Experience & Progression
Date Approved:	July 2016		

Safer Learning, Safer Working

You have the right to feel safe where you learn and where you work. Other people should not hurt or abuse you.

Your responsibilities are:

- To respect other people's rights to safety
- Not to hurt or abuse others and
- Not to threaten to hurt or abuse others

Physical Abuse

People should not touch you in a way that hurts

Sexual Abuse

People should not touch you or make you touch them in a way that makes you feel uncomfortable or upset

Psychological or emotional abuse

People should not upset you by bullying or teasing you.

Discrimination

People should not treat you badly because of your age, disability, gender, ethnicity, religion or sexuality.

Extremism

Be careful about joining organisations or groups without checking them out first. They may appear to be well-meaning but they could be trying to engage you in illegal or dangerous activities – for example, some political, religious or animal rights groups may want you to break the law in the name of their cause.

What should you do if you think that you are being hurt or abused?

If you think that you have been hurt or abused by another employee, your employer, another student or a member of College staff, you should contact a member of the College's Child Protection team.

You can contact us on 01305 215121 or 0750 066 1340 or email 121@kmc.ac.uk.

You can also seek advice from your Work Based Learning Co-ordinator.



Created By:	Assistant Principal Student Experience & Progression	Review Date:	July 2019
Approved By:	Health, Safety, Welfare and Safeguarding Committee	Responsibility for Review:	Assistant Principal Student Experience & Progression
Date Approved:	July 2016		