

Kingston Maurward College

Careers Programme

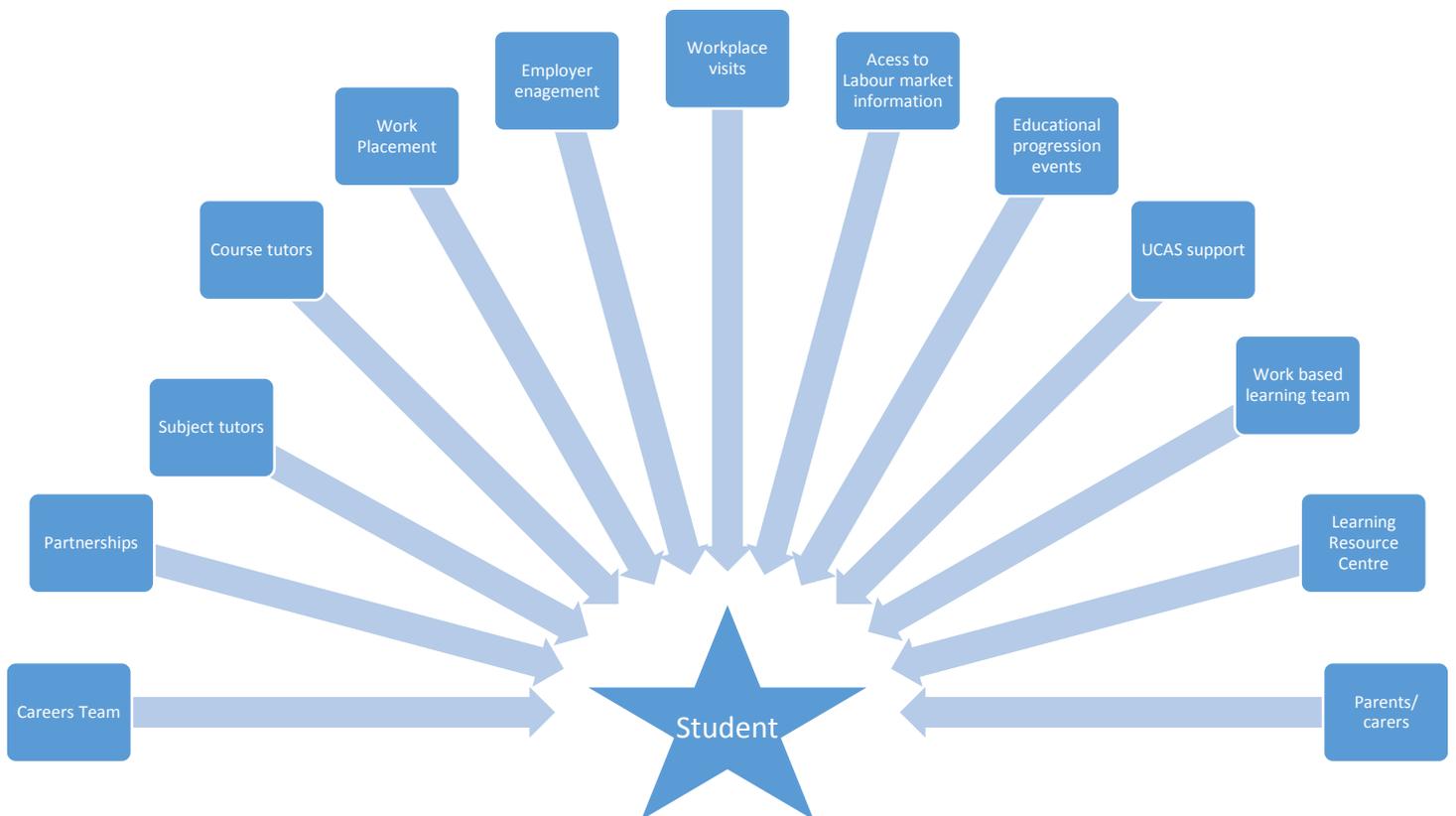
At Kingston Maurward College, we use the 8 Gatsby benchmarks to demonstrate our commitment to providing impartial high quality careers information, advice and guidance and helping learners to succeed in life after College.

The College believes that every individual should be supported in making informed career and progression choices. The College promotes equality of opportunity and strives to raise aspirations in all our students.

Our vision at Kingston Mauward College is that all students will progress from their study programme onto a higher level qualification, higher education, an apprenticeship or the workplace.

How do we achieve this?

By providing the student with the support and resources to make informed decisions about their next steps.....



What you should expect.....

Who	What	How
The student	Actively engage in Careers and Education Progression.	Attend events Identify and participate in progression opportunities
Careers team	Provide personalised and impartial Careers and Education Information, Advice and Guidance. (CEIAG)	Group sessions Individual sessions Careers fairs Educational progression events
Partnerships	Knowledge Information Identify skills gaps Labour market information	Outreach activities Employer engagement Student and college support Identify educational priorities
Subject tutors	Awareness of employment linked to specific subjects	Embedding CEIAG within lessons Employer engagement
Course tutors	Help student identify potential progression pathways	1:1 tutorials – timetabled CEIAG specific Group tutorials Work place visits Helping with job applications Employer engagement Developing industry links
Work placement	Provide students with industry experience	Students undertake work experience and receive feedback from the employer
Employer engagement	Awareness of employer expectations	Guest speakers
Workplace visits	Raises awareness of employment opportunities	Students will undertake at least two different workplace visits during their study programme, helping them to identify

		different opportunities within the same field.
Labour Market Information	Awareness of local and national employment opportunities and trends	Careers adviser interviews College resources
Educational progression events	Raises aspirations and awareness of next level study opportunities	Education fairs 'step up' days University visits
UCAS support	Helps the student and parents through UCAS process	UCAS information presentation Help with personal statements
Work based learning team	Advice on apprenticeship opportunities	Group tutorials
Learning Resource Centre	UCAS support CEIAG literature IT Research facilities	Group talks Individual drop in Supported research
Parents/ carers	Support and guidance	Discussion with student Actively engaging with the college

Careers and Progression Strategy

All Students

From the very start of their journey Kingston Maurward College students are offered CEIAG that helps ensure they select a pathway that is relevant to them, that they will enjoy and that best suits their needs. Employment opportunities are linked to all the courses in the college prospectus and at interview tutors ensure that the student is aware of the pathway they are embarking on. If the student is unsure that this is right for them then they will be signposted to a more appropriate course.

During their time at Kingston Mauward all students will have the opportunity to:

- Receive 1:1 Careers and Education Information, Advice and Guidance
- Undertake a work placement
- Conduct next level course/ next steps investigation
- Build and develop CV's
- Undertake a minimum of 2 workplace visits and employer encounters
- Use college resources outside of study periods
- Access to Labour Market Information

Foundation study students

- Preparation for Work
- Employability and Personal Development skills
- Workplace visits and employer engagement
- Supported work placements
- 'Step Up' days and taster sessions
- Mock interviews
- CV writing
- Careers advice from Careers Adviser with SEND experience
- Maths and English functional skills qualifications
- Additional in class support
- Progression onto Level 1 course or other pathway as appropriate

Level 1 students

- Sourced work placement
- English and maths qualifications as appropriate
- Additional in-class support
- Tailored approach to exploring next step opportunities
- Step up day
- Progression onto a L2 course or other pathway as appropriate

Level 2 students

- Group tutorial from the Careers Adviser
- Group tutorial from Apprenticeships team
- Employability skills for their vocational area
- English and maths qualifications as appropriate
- Supported sourced Work placement
- Employer engagement
- 2 x work place visits (1 x STEM)
- Step up day
- Careers Fair
- Progression onto a L3 BTEC course or other pathway as appropriate

Level 3 students

- Careers adviser support
- 2 x work place visits (1 x STEM)
- Focused CEAIG from course tutor
- Reference written by course tutor
- Finalized CV completed with careers adviser support
- Independently sourced work placement
- Independent research
- UCAS application support
- HE options other than university
- UCAS and HE talks for students and parents
- University visit

Your Careers Team

Strategic Lead: *Nicky Porter* – Assistant Principal Student Experience & Progression

Careers Lead: *Jim Kenderdine*

Careers Adviser: *Penny Carey*

Work Placement Coordinator: *Frances Jenkins*

Appointments with the Careers Adviser can be made either through the course tutor or by contacting Penny directly.